Support Topic

**Wireless Presentation with Conference Room System**

SET UP A WIRELESS CONNECTION WITH A LAPTOP TO THE CONFERENCE ROOM MONITOR

**Instructions:**

1. Touch the Extron Panel to wake it up

2. Select **Wireless Presentation** on the panel
3. Open your laptop’s web browser and go to the web address that is displayed on the Conference Room Monitor.

4. Click join through browser on the website.

```
Welcome to VIA Collaboration Hub
Launch VIA to login and click Present to get started
```

5. Enter the Room Name (shown on the Conference Room Monitor) and Your Name, then click Login.

```
Welcome to VIA!
```

```
Room Name: arjona441.via.uconn.edu
```

```
User Name: tristan
```

```
Login
```
6. Enter the **Room Code** (shown on the Conference Room Monitor), click **Login**

7. Click the laptop icon
8. A prompt may appear, asking what you want to share, select **Entire Screen**, then click **Share**

9. **Note!** if you want to use the camera/microphone while using wireless presentation you need to plug the USB into your laptop.

You should now be able to use wireless presentation with the conference room system.

Touch the **Help** button on the Extron Panel if you need tech support.